

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

N. RANDALL SEES
Solicitor

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**Minutes of the Meeting of
January 17, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Sees - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPT RESOLUTION 2013-02. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-02 declaring equipment as surplus.
- 2.2 APPROVE AMENDMENT TO PSA WITH SIEMANS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Siemans.
- 2.3 APPROVE INVOICES FROM LR KIMBALL. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved invoices from LR Kimball in the amount of \$11,250 & \$20,325.
- 2.4 APPROVE APPLICATION FOR SAFE KIDS GRANT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved

application to PA Department of Health for Safe Kids grant in the amount of \$4,984.82.

- 2.5 APPROVE APPLICATION FOR BYRNE JAG GRANT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Byrne JAG grant application to PCCD in the amount of \$20,000.
- 2.6 APPROVE RASA GRANT AWARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the RASA grant award from PCCD in the amount of \$121,850 for two years.
- 2.7 AWARD CONTRACT TO STRYKER. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), awarded contract for power loaded cots & power load cot fastening systems to Stryker in the amount of \$67,000.
- 2.8 APPROVE 2013 AG LAND CERTIFICATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved 2013 certification of funds for Ag land preservation.
- 2.9 APPROVE AMENDMENT WITH NRCS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved contract amendment with Natural Resources Conservation Service for Emergency Watershed Protection Program for 60 day extension.
- 2.10 APPROVE AMENDMENT WITH GLENN O HAWBAKER. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved contract amendment with Glenn O Hawbaker for Emergency Watershed Protection Program for 60 day extension.
- 2.11 APPROVE PSA WITH LARRY SATIFKA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Larry Satifka for JPO.
- 2.12 APPROVE PSA WITH STOCKI & NEIL. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Stocki & Neil for JPO.
- 2.13 APPROVE RENEWAL WITH ESRI. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved annual renewal software licensing and maintenance contract with ESRI (Environmental Systems Research Institute, Inc) for GIS products in the total amount of \$43,000.
- 2.14 APPROVE INVOICES FROM SUNGARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved invoices from SunGard for eFinancePlus financial package the total amount of \$81,199.98.
- 2.15 APPROVE UPDATE TO EPLUS QUOTE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved update to quote from ePlus dated 12/20/12 making the total \$260,088.19.

- 2.16 APPROVE INVOICE FROM PTS OF AMERICA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved invoice from PTS of America LLC in the amount of \$1,125.75.
- 2.17 APPROVE QUOTE FROM CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from Cleveland Brothers Equipment Company for Cat D8T power train rebuild in the amount of \$268,485.
- 2.18 APPROVE QUOTE FROM CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved quote from Cleveland Brothers Equipment Company, Inc, for the purchase of 1- new Computer Aided Earthmoving System with accessories and 1- GPS Reference Station Kit with accessories and 1- Radio Repeater with accessories in the total amount of \$84,838.
- 2.19 APPROVE PSA WITH PROCESS CONTROL SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Process Control Solutions, LLC.
- 2.20 APPROVE AGREEMENT WITH PORTER TOWNSHIP. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved agreement with Porter Township for zoning administration.
- 2.21 APPOINT TO ENDLESS MOUNTAINS RC&D. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), appointed John Lavelle and Mila Robinson to Endless Mountains RC&D.
- 2.22 APPOINT TO PLANNING COMMISSION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the following to Lycoming County Planning Commission with term expiration of 12/31/16:
Re-appoint Larry Fry of Muncy Township.
Appoint Chris Keiser of Williamsport.
Appoint Carl Nolan of Armstrong Township.
- 2.23 APPROVE AMENDMENT TO PSA WITH FELICE & ASSOCIATES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Felice & Associates.
- 2.24 APPROVE UPDATE TO POLICY 401. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved update to Policy 401 - pay scale - of the County's Policy & Procedures Manual.

Mr. Wheeland recessed the Commissioners' Meeting at 10:21 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 APPROVE UPDATE TO 2013 SALARY SCALE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved update to the salary scale for 2013.

3.3 MAINTENANCE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved the promotion of Clemente R. Medo as full time replacement Custodial Worker - Lysock - Pay grade 2 - \$12.88/hour effective 1/20/13.

3.4 DISTRICT ATTORNEY - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Steve Sorage as full time Assistant County Detective - union - \$17.50/hour effective 1/22/13.

3.5 PCD - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), approved Jessica R. Burget as full time replacement Clerk II - Pay grade 3 - \$12.52/hour effective 2/3/13.

3.6 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (4-0), adjourned the Salary Board at 10:23 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:23 a.m.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, January 22, 2013.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:23 a.m.